**Partnerships for Innovative Research in Africa (PIRA) Grant**

**[Title of Program]**

**[Names of institutional partners, principal investigators]**

**[Proposed period of performance]**

Please use this budget narrative template to explain the expenses listed in your proposed budget, including how the expenses were calculated and a brief description their contribution to achieving the program’s objectives. Highlighted sections should be replaced with the pertinent programmatic information and applicants should add or omit sections as necessary so that the budget narrative matches the submitted line item budget. While there is no cost share requirement, proposals that embody AAP’s values of equitable partnership by demonstrating commitment through monetary or in-kind support will be given preference in the selection process. Please indicate which costs will be shared by adding “Cost Share:” in front of the expense and add a ***total cost share:***at the end of each **Section**.

**Michigan State University Budget**

**Salaries:**

*Senior personnel [Name]:*

Year 1**:** The salary rate for [Name] is $X per year, who will work on the project for X [days/months] in the first year of the program, which constitutes an X% level of effort. [Name] will be responsible for [primary role(s)/responsibility]. In the second year, a X% escalation will apply to [Name], who will work on the project for X [days/months], which constitutes an X% level of effort.

**Year 1 salary:**

**Year 2 salary:**

**Total:**

*Hourly personnel [Name]:*

Year 1**:** The hourly rate for [Name] is calculated at $X, who will work on the project for X hours in the first year of the program conducting [primary role(s)/responsibility]. In the second year, [Name] will work on the project for X hours.

**Year 1 (salary):**

**Year 2 (salary):**

**Total:**

***Total salaries:***

**Travel:**

**Domestic:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 domestic flights:**

**Year 2 domestic flights:**

**Total domestic flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 domestic lodging:**

**Year 2 domestic lodging:**

**Total domestic lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 domestic M&IE:**

**Year 2 domestic M&IE:**

**Total domestic M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 domestic ground transportation:**

**Year 2 domestic ground transportation:**

**Total domestic ground transportation:**

**International:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 international flights:**

**Year 2 international flights:**

**Total international flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 international lodging:**

**Year 2 international lodging:**

**Total international lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 international M&IE:**

**Year 2 international M&IE:**

**Total international M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 international ground transportation:**

**Year 2 international ground transportation:**

**Total international ground transportation:**

***Total travel:***

**Participant Support Costs:**

**Domestic:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 domestic flights:**

**Year 2 domestic flights:**

**Total domestic flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 domestic lodging:**

**Year 2 domestic lodging:**

**Total domestic lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 domestic M&IE:**

**Year 2 domestic M&IE:**

**Total domestic M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 domestic ground transportation:**

**Year 2 domestic ground transportation:**

**Total domestic ground transportation:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose]

**Year 1 domestic cost, other:**

**Year 2 domestic cost, other:**

**Total:**

**International:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 international flights:**

**Year 2 international flights:**

**Total international flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 international lodging:**

**Year 2 international lodging:**

**Total international lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 international M&IE:**

**Year 2 international M&IE:**

**Total international M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 international ground transportation:**

**Year 2 international ground transportation:**

**Total international ground transportation:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose].

**Year 1 domestic cost, other:**

**Year 2 domestic cost, other:**

**Total:**

***Total participant costs:***

**Other Direct Costs:**

*Office supplies:*

Office supplies are calculated at $X, which includes [type of supplies] and will be used for [description of purpose].

**Year 1 office supplies cost:**

**Year 2 office supplies cost:**

**Total:**

*Publication costs:*

Publication costs are calculated at $X, which includes [breakdown of anticipated publications and their associated costs].

**Year 1 publication cost:**

**Year 2 publication cost:**

**Total:**

*Consultation services:*

Consultation services are calculated at $X for [name of consultant or consultant expertise], the consultant will provide [description of services]

**Year 1 consultation cost:**

**Year 2 consultation cost:**

**Total:**

*Shipping:*

Shipping is calculated at $X. [Description of anticipated shipping needs]

**Year 1 shipping cost:**

**Year 2 shipping cost:**

**Total:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose].

**Year 1 other cost:**

**Year 2 other cost:**

**Total:**

**Michigan State University total year 1:**

**Michigan State University total year 2:**

**Michigan State University total:**

**Institution 2:**

**Salaries:**

*Senior personnel [Name]:*

Year 1**:** The salary rate for [Name] is $X per year, who will work on the project for X [days/months] in the first year of the program, which constitutes an X% level of effort. [Name] will be responsible for [primary role(s)/responsibility]. In the second year, a X% escalation will apply to [Name], who will work on the project for X [days/months], which constitutes an X% level of effort. Fringe benefits are calculated at X% for both years.

**Year 1 salary plus fringe:**

**Year 2 salary plus fringe:**

**Total:**

*Hourly personnel [Name]:*

Year 1**:** The hourly rate for [Name] is calculated at $X, who will work on the project for X hours in the first year of the program conducting [primary role(s)/responsibility]. In the second year, [Name] will work on the project for X hours.

**Year 1 (salary):**

**Year 2 (salary):**

**Total:**

***Total Salaries:***

***Total cost share:***

***Total amount requested from AAP:***

**Travel:**

**Domestic:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 domestic flights:**

**Year 2 domestic flights:**

**Total domestic flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 domestic lodging:**

**Year 2 domestic lodging:**

**Total domestic lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 domestic M&IE:**

**Year 2 domestic M&IE:**

**Total domestic M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 domestic ground transportation:**

**Year 2 domestic ground transportation:**

**Total domestic ground transportation:**

**International:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 international flights:**

**Year 2 international flights:**

**Total international flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 international lodging:**

**Year 2 international lodging:**

**Total international lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 international M&IE:**

**Year 2 international M&IE:**

**Total international M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 international ground transportation:**

**Year 2 international ground transportation:**

**Total international ground transportation:**

***Total travel:***

***Total cost share:***

***Total amount requested from AAP:***

**Participant Support Costs:**

**Domestic:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT /ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 domestic flights:**

**Year 2 domestic flights:**

**Total domestic flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 domestic lodging:**

**Year 2 domestic lodging:**

**Total domestic lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 domestic M&IE:**

**Year 2 domestic M&IE:**

**Total domestic M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 domestic ground transportation:**

**Year 2 domestic ground transportation:**

**Total domestic ground transportation:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose]

**Year 1 domestic cost, other:**

**Year 2 domestic cost, other:**

**Total:**

**International:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 international flights:**

**Year 2 international flights:**

**Total international flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 international lodging:**

**Year 2 international lodging:**

**Total international lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 international M&IE:**

**Year 2 international M&IE:**

**Total international M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 international ground transportation:**

**Year 2 international ground transportation:**

**Total international ground transportation:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose].

**Year 1 domestic cost, other:**

**Year 2 domestic cost, other:**

**Total:**

***Total participant costs:***

***Total cost share:***

***Total amount requested from AAP:***

**Other Direct Costs:**

*Office supplies:*

Office supplies are calculated at $X, which includes [type of supplies] and will be used for [description of purpose].

**Year 1 office supplies cost:**

**Year 2 office supplies cost:**

**Total:**

*Publication costs:*

Publication costs are calculated at $X, which includes [breakdown of anticipated publications and their associated costs].

**Year 1 publication cost:**

**Year 2 publication cost:**

**Total:**

*Consultation services:*

Consultation services are calculated at $X for [name of consultant or consultant expertise], the consultant will provide [description of services]

**Year 1 consultation cost:**

**Year 2 consultation cost:**

**Total:**

*Shipping:*

Shipping is calculated at $X. [Description of anticipated shipping needs]

**Year 1 shipping cost:**

**Year 2 shipping cost:**

**Total:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose].

**Year 1 other cost:**

**Year 2 other cost:**

**Total:**

**[Institution 2] total year 1:**

**[Institution 2] total year 2:**

**[Institution 2] cost share total:**

**[Institution 2] total amount requested from AAP:**

**Institution 3:**

**Salaries:**

*Senior personnel [Name]:*

Year 1**:** The salary rate for [Name] is $X per year, who will work on the project for X [days/months] in the first year of the program, which constitutes an X% level of effort. [Name] will be responsible for [primary role(s)/responsibility]. In the second year, a X% escalation will apply to [Name], who will work on the project for X [days/months], which constitutes an X% level of effort. Fringe benefits are calculated at X% for both years.

**Year 1 salary plus fringe:**

**Year 2 salary plus fringe:**

**Total:**

*Hourly personnel [Name]:*

Year 1**:** The hourly rate for [Name] is calculated at $X, who will work on the project for X hours in the first year of the program conducting [primary role(s)/responsibility]. In the second year, [Name] will work on the project for X hours.

**Year 1 (salary):**

**Year 2 (salary):**

**Total:**

***Total Salaries:***

***Total cost share:***

***Total amount requested from AAP:***

**Travel:**

**Domestic:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 domestic flights:**

**Year 2 domestic flights:**

**Total domestic flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 domestic lodging:**

**Year 2 domestic lodging:**

**Total domestic lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 domestic M&IE:**

**Year 2 domestic M&IE:**

**Total domestic M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 domestic ground transportation:**

**Year 2 domestic ground transportation:**

**Total domestic ground transportation:**

**International:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 international flights:**

**Year 2 international flights:**

**Total international flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 international lodging:**

**Year 2 international lodging:**

**Total international lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 international M&IE:**

**Year 2 international M&IE:**

**Total international M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 international ground transportation:**

**Year 2 international ground transportation:**

**Total international ground transportation:**

***Total travel:***

***Total cost share:***

***Total amount requested from AAP:***

**Participant Support Costs:**

**Domestic:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 domestic flights:**

**Year 2 domestic flights:**

**Total domestic flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 domestic lodging:**

**Year 2 domestic lodging:**

**Total domestic lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 domestic M&IE:**

**Year 2 domestic M&IE:**

**Total domestic M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 domestic ground transportation:**

**Year 2 domestic ground transportation:**

**Total domestic ground transportation:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose]

**Year 1 domestic cost, other:**

**Year 2 domestic cost, other:**

**Total:**

**International:**

*Flights [From > To]:*

Airfare is calculated at $X per participant per [Type of ticket: RT/ONE WAY] flight from X to X. The purpose of the airfare is [description of trip’s purpose] All airfare will be booked in accordance with the Fly America Act and applicable Federal travel regulations.

**Year 1 international flights:**

**Year 2 international flights:**

**Total international flights:**

*Lodging [Location]:*

Lodging is calculated at $X/night for X nights per participant in accordance with DOS rates for [Location].

**Year 1 international lodging:**

**Year 2 international lodging:**

**Total international lodging:**

*M&IE:*

M&IE in [Location] is calculated at $X/day for X days per participant in accordance with DOS rates.

**Year 1 international M&IE:**

**Year 2 international M&IE:**

**Total international M&IE:**

*Ground Transportation:*

Ground Transportation is calculated at $X per participant per day to cover ground transportation to X from X.

**Year 1 international ground transportation:**

**Year 2 international ground transportation:**

**Total international ground transportation:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose].

**Year 1 domestic cost, other:**

**Year 2 domestic cost, other:**

**Total:**

***Total participant costs:***

***Total cost share:***

***Total amount requested from AAP:***

**Other Direct Costs:**

*Office supplies:*

Office supplies are calculated at $X, which includes [type of supplies] and will be used for [description of purpose].

**Year 1 office supplies cost:**

**Year 2 office supplies cost:**

**Total:**

*Publication costs:*

Publication costs are calculated at $X, which includes [breakdown of anticipated publications and their associated costs].

**Year 1 publication cost:**

**Year 2 publication cost:**

**Total:**

*Consultation services:*

Consultation services are calculated at $X for [name of consultant or consultant expertise], the consultant will provide [description of services]

**Year 1 consultation cost:**

**Year 2 consultation cost:**

**Total:**

*Shipping:*

Shipping is calculated at $X. [Description of anticipated shipping needs]

**Year 1 shipping cost:**

**Year 2 shipping cost:**

**Total:**

*Other:*

[Item] is calculated by [method of calculation] at $X per [unit]. [Item] will be used for [description of purpose].

**Year 1 other cost:**

**Year 2 other cost:**

**Total:**

**[Institution 2] total year 1:**

**[Institution 2] total year 2:**

**[Institution 2] cost share total:**

**[Institution 2] total amount requested from AAP:**